



PURCHASE ORDER

PO Number: 303-1-0555

Requisition Number: 303-1-01201

Order Date: 3/10/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**
accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.
TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

18004623007
TL ABBOTT INVESTMENTS LLC
DBA ALPHAGRAPHICS
2714 WEST AVE
SAN ANTONIO, TX 782012238
Vincent Barrera
Phone:210-344-5200, Fax:210-349-0505
state@presto-printing.com

Gold Seal, Black Lettering Business Cards

TSB Contract No.966-A1

Description TSB PO No. 21065186

TFC Contact:

Kasey Glaser, (512) 463-7220

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Gold Seal, Black lettering Business Cards for Legal Counsel Lia Edwards						
NIGP Class: 966 NIGP Item: 07 Object Class: 334 Reimbursement Type: Not Reimbursable Notes: 1-Box of 1000 Color Business Cards-Gold Seal and Black Lettering.	1	Box	\$52.50	3/9/2021	5/31/2021	\$52.50
Shipping Cost						

Grand Total \$52.50

Agency	TFC
Fiscal Year	2021
Division	Legal
Program	General Counsel
Phone	5124637220
Org Code	0115 - Legal Services
Type of Purchase/PCC Code	'A' Purchases as Automated Term Contracts using TxSmartBuy
Work Order Number	NA

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.
[\(Show Terms And Conditions...\)](#)